

## CHILD SAFE RISK MANAGEMENT POLICY

### Aim

The school will develop, implement, monitor and evaluate risk management strategies to ensure child safety in the school environment.

### Rationale

A child safety risk management strategy is a formal and structured approach to managing risks associated with child safety. The strategy outlines how risk is managed, including who is responsible for the process (the Principal together with the School Council), and a description of the process itself. The policy identifies how risks are managed, including who is responsible for the process. This policy applies to the immediate school environment, camps and excursions.

### Implementation

Melton Specialist School will:

1. Identify child safety risks using the school child safety risk assessment (e.g. what are the areas of concern, what could go wrong). These will include predatory, opportunistic and situational environment risks, taking into account all aspects of the school environment.
2. Identify any existing risk mitigation measures or internal controls (e.g. what strategies, practices, or procedures are in place to control the risk, have they been fully implemented, is everyone aware of them, how effective are they?)
3. Assess and rate the school's child safety risks given the existing controls in place, taking into account the likelihood of risk, and the likely consequence of the risk (e.g. what are the consequences, what is the likelihood of those consequences).
4. If the risk rating is more than the 'acceptable level', identify further risk management strategies through additional controls or other prevention, detection or mitigation strategies and then re-assess the risk (e.g. what is the 'acceptable level' of risk, - for child safety there should be little or no tolerance of risk. What strategies, practices, or procedures could be put in place to control or manage the risk?)
5. The risk management process will be documented, recorded, monitored and reviewed periodically.
6. Appropriate guidance and training will be provided to the individual members of the school council and school staff on an annual basis about:
  - Individual and collective obligations and responsibilities for managing the risk of child abuse
  - Child abuse risks in the school environment
  - The school's current child safety standards.
7. Risk management strategies will be endorsed by the Principal and School Council.



### Related Documents

VRQA Standard 6 Risk Management strategy

[http://www.vrqa.vic.gov.au/childsafe/Pages/documents/Child\\_Safety\\_Risk\\_Management\\_Strategies.docx](http://www.vrqa.vic.gov.au/childsafe/Pages/documents/Child_Safety_Risk_Management_Strategies.docx)

Department of Education and Training – PROTECT Child Safe Standards Resources  
Risk Assessment Template

<http://www.education.vic.gov.au/about/programs/health/protect/Pages/chilsafestandards.aspx#6>



RiskAssessmentTem  
plate.pdf

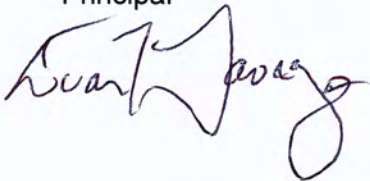
### Evaluation

This policy will be reviewed every two years as part of the school's review cycle. The next review will occur in 2018.

### Certification

This policy was endorsed by school council at the meeting held on 6<sup>th</sup> December 2016.

Principal



School Council President

