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MELTON 3337  
03 9743 4966  
melton.ss@education.vic.gov.au

**Bacchus Marsh**  
Coaches

**ABSENCE  
LINE  
03 5366 3444**

## DATES TO REMEMBER

QUEENS BIRTHDAY PUBLIC HOLIDAY	MONDAY 14TH JUNE
LAST DAY OF TERM 2 FOR STUDENTS	THURSDAY 24TH JUNE
SSG MEETINGS	FRIDAY 25TH JUNE



Edition 5 — Friday 7th June 2021

## A Message from the Principal

Dear Families,

So here we are again- amidst a lockdown with Remote learning being implemented across Metropolitan Melbourne. Once again, I find myself among some amazing staff, families and of course young people who have remained calm, positive and relentlessly focussed on developing new ways to solve old problems!

Thank you to all the MSS Team for your flexibility, creativity, hard work and never say never attitude!

Thank you to all our families and carers who have been patient and kind to us whilst we find our feet AGAIN and translate last minute DET guidance into meaningful supervision and remote learning for you. Thank you for working with us to get the job done!

AND last but certainly not least – Thank you to our students, who are so resilient and flexible. You guys have transitioned into remote learning the best way that you could and learnt some new skills to use in this ever-changing world – we look very much forward to having everyone back on site as soon as we can but until then, remember to follow the Governments rules, stay home if you feel unwell, get tested if you can and take up the vaccination if you can!

### Return to school

We are aiming to have a positive return to school on Friday 11<sup>th</sup> June – we know that it may mean that we revert to some of the restrictions we had in place when we returned in October, but we will be ready to work with your children in a safe and productive way. Please be ready to come back as soon as school is open!

### SSG week

I have no more information than anybody else, but I would like to prepare everyone for the fact that we may need to host our SSG meetings either via phone or WebEx. Our SSG week starting on the 21<sup>st</sup> of June and our full SSG day is on the 25<sup>th</sup> June – this will be a Pupil Free Day. The purpose of this SSG day is to discuss the Curriculum reports which the teachers are busily writing and will be sent home to you later this term.

### School Review update

Thank you to the parents and carers who were able to be part of our school review panel last week. We understand that it can be really hard for our families to attend onsite due to work or other complications during the day and really appreciated some of our families were able to make it. It was really good feedback for us to reflect on and take into consideration when setting our next 4-year goals. Thank you for the positives we can share with our team and the critical but respectful feedback that was given to help us to improve.

### Rebuild Update

Our Master planning phase has finally been completed. When it is published, I will add it here to show you all what is planned for the entire site. Stage 2 is what we received the funding for in this round and so discussions are now centred around what we can afford to build in the master plan using this money. Again, once this is confirmed, I will be sharing with the whole community.

### Parking outside school

Please remember that double parking outside the school in the slip lane is not permitted. The council has been sending officers to inspect the slip lane regularly and unfortunately one of our parents was fined. Please remember that the absolute earliest the gates will open for parents is 8:55am and 2:55pm. Please do not arrive before these times. If there is no parking – please do a loop and come back in through the gate. Please do not double park outside in the slip lane.

### Polite reminder

If your child is unwell, please keep them home until they are symptom free and able to be part of the school program.

Best wishes everyone  
Brooke



## What's been happening in P12!

P12 have been super busy over the past few weeks! We have been travel training every Wednesday leading up to our big city excursion to the Melbourne Museum! We got to see some big dinosaurs and learn about Melbourne's Past.

We have been swimming every Friday, explored different careers on career day as well as getting the opportunity to climb and play on a fire truck. We also welcomed a new student, Caleb into our class as well as a new Education Support Officer Raeleigh!

The students in P12 have shown such resilience to yet another lockdown and round of remote learning. We couldn't be prouder!



## Out and about with S7

We have had a change of staff and welcome Stuart into our room. We have continued to learn and work through our daily rotations. Stuart has introduced the class to Minecraft Education and we have had a series of challenges each Friday as a whole class. We have also had one swimming lesson at Melton Waves.

S7 has also taken on the responsibility of running the Gotcha Shop, which has been reorganised and is running well each Tuesday, Wednesday and Thursday afternoon.



Wow, what a fantastic start  
P19 has had!

In P19 we.....

follow our schedules.

are learning independence  
on the independent table.

are learning to manage our  
emotions through the  
Zones of Regulation.

had so much fun on excursion  
to Bridge Road Park  
loved the 'Dogs for Life Program.'



## CAMP, SPORTS & EXCURSIONS FUND (CSEF)

Just a reminder if your child is now over the age of 16 and has received their own pension card from Centrelink held in their name, we do encourage them to apply for CSEF in 2021. To apply please complete the form on the next page and provide evidence of your child's pension card to the office to photocopy or feel free to email the documents directly to the school [melton.ss@education.vic.gov.au](mailto:melton.ss@education.vic.gov.au)

For those who received CSEF in 2020, and have a child under the age of 16 we will re-apply on your behalf. This means you **do not** need to complete the form on the next page unless your details have changed. If in doubt please fill in the form and return to school.

To all new families and students who wish to apply for CSEF, please complete the form and return to the office. If still unsure about the process or if you have any questions please contact the office on 03 9743 4966.



## Visiting Artist for Melton Specialist School

During the period of April & May over three visits – the school engaged the professional services of well known artist Simone Thomson who is a Melbourne based Aboriginal artist and descendant of Victoria's Wurundjeri and Yorta-Yorta tribes. <https://simonethomsonart.com/>

Students worked with her on three murals for the school. This is part of the schools commitment to embedding Indigenous perspectives into the curriculum under the Marrung Aboriginal Education plan directives from DET Vic. The link is here. <https://www.education.vic.gov.au/about/programs/Pages/marrung.aspx>

The murals tell a story of connection to place here at MSS and the second also was directed towards getting the school ready for Reconciliation week. They will serve as a visual reminder of the lands the school is built upon. Staff also attended a PD on stolen generations given by Simone at the completion of the murals.



**Great news!**  
**Teeth On Wheels**  
**are coming to**  
**your school**



 TeethOnWheelsAustralia  #teethonwheels

Teeth On Wheels are a highly qualified dental team who will be coming out to our facility. They press their focus on diminishing dental anxiety by practicing pain free dental treatment. Their mobile clinics are designed to be child friendly, making a fun and enjoyable atmosphere.

The onsite dental clinic is able to provide all treatments listed below:

✓ Examination	✓ Scale and Clean
✓ X-rays	✓ Fluoride treatment
✓ Preventative Fissure Sealants	✓ Minor Fillings

We highly recommend signing up with this special program to ensure your child's Oral Health needs are met.

[teethonwheels.com.au/consent-eform](https://teethonwheels.com.au/consent-eform)

Please use the link above to complete our Consent eForm.

**TeethOnWheels™**  
a positive dental experience



## **TEETH ON WHEELS ARE EXCITED ABOUT COMING BACK TO YOUR SCHOOL IN TERM 3 - Week 6 onwards (23rd August)**

If you completed a form this year, we will see your child. If you are unsure if you have handed a form in, please call the school office on 03 9743 4966. If you are wanting your child to be seen please head to the link in the banner above and complete the virtual form.

For any questions or queries, please feel free to contact Teeth On Wheels directly on 03 9338 1191

## CSEF ELIGIBILITY

Below is the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

### Criteria 1 – Eligibility

To be eligible\* for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one, or;
  - on the first day of Term two.
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
  - b) Be a temporary foster parent, and;
  - c) Submit an application to the school by the due date.

\* A special consideration eligibility category also exists. For more information, see:

[www.education.vic.gov.au/about/programs/Pages/csef.aspx](http://www.education.vic.gov.au/about/programs/Pages/csef.aspx)

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

### Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and 17 years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and 18 years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

### Eligibility Date

For concession card holders CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on the first day of either term one (28 January 2020) or term two (14 April 2020).

## PAYMENT AMOUNTS

### CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$125 per year.
- Secondary school student rate: \$225 per year.

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

**For ungraded students**, the rate payable is determined by the student's date of birth. For more information, see:

[www.education.vic.gov.au/about/programs/Pages/csef.aspx](http://www.education.vic.gov.au/about/programs/Pages/csef.aspx)

**Year 7 government school students** who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents so please register your interest at the school.

## HOW TO COMPLETE THE APPLICATION FORM

### NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.

Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.

If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.

2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2020 closes on 26 June, 2020.

CSEF payments cannot be claimed retrospectively for prior years.

**Queries relating to CSEF eligibility and payments should be directed to the school.**

## CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM

School Name

School REF ID

### Parent/legal guardian details

Surname \_\_\_\_\_

First name \_\_\_\_\_

Address \_\_\_\_\_

Town/suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Contact number \_\_\_\_\_

Centrelink pensioner concession **OR** Health care card number (CRN)

-  -  -  **OR**

☐ Foster parent\* **OR** ☐ Veterans affairs pensioner (Gold Card)\*\*

\*Foster Parents must provide a copy of the temporary care order letter from the Department of Health and Human Services (DHHS).

\*\*Applicants must provide a copy of the Veteran Affairs Gold card

### Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Human Services (DHS) to provide the results of that enquiry to DET.

I understand that:

- DHS will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DHS and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the Victorian Department of Health and Human Services and /or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_





- Kids Helpline  
1800 55 1800
- eHeadspace  
1800 650 890
- Head Space Melton  
03 8065 5600
- Youth Services  
Melton  
03 9747 5373
- Melton Specialist  
School  
03 9743 4966

# Pathway of Support

**Melton  
Specialist  
School**

**When something seems not quite right and I don't know what to do. I can ask anyone at school for help. Peers, teachers, allied health and leadership.**



**Jayden  
Bauermeister**  
*School Youth Worker*



**Brede  
Davis**  
*Registered Music  
Therapist*



**Jocelyn  
Bennett**  
*School Nurse*



**Anchi  
Sherpa**  
*Mental Health  
Practitioner*

- 
- **Talk to someone you trust**
  - **Talk to your teacher**
  - **See an Allied Health Member**
-



# A DAY IN THE LIFE...



## ROLE: Administration/Daily Organisation

6.30am	Start work @ home
6.30am — 7:30am	Check emails, listen to voicemails and reply to text messages from absent staff. Book casual staff through agency. Enter all staff absences onto computer.
7:30am — 9:00am	Arrive @ work. Assign casual staff to absent staff positions, enter staff changes onto booking system. Print information sheets for all replacement staff. Greet casual staff & direct them to classrooms. Listen to voicemails , assist staff with enquiries, answer phone calls.
9:00am— 12.30pm	Liaise with sub school leaders to ensure all staff have arrived, redirect staff if needed. Answer & action phone calls & emails from the community and families. Place grocery orders, stationary orders .
12:30pm— 1:00pm	Lunch Break
1:00pm — 4:00pm	Greet parents / carers who are collecting students early or boarding the school bus. Amend student attendance (students who have gone home early) Answer phone calls.
4.00 PM	Finish work.

