



School Council General Meeting Minutes Tuesday, August 23rd 2016

Present	Evan Savage, Breeanna Guardabascio, Kristy Mortimer, Bernadette Redenius, Glen Gianvill, Jason Mallia, Doug Bailey, Elle Gillard, Roseann McGregor
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Apologies	Penny Byron	Visitors	Nil
Chairperson	Elle Gillard	Minutes	Breeanna Guardabascio

Meeting Opened: 6:00pm

Welcome: welcomed everyone to the meeting and noted apologies.

Confirmation of Previous Meeting Minutes:

Last Meeting: 19th July 2016

Motion to accept minutes of previous meeting to be a true and accurate record.

Moved: Breeanna **Second:** Bernadette **Motion Carried:** Yes

Chairperson's endorsement of previous minutes.

Business Arising from Previous Meeting:

1. Priority Review Update - This has been delayed until the beginning of 2017. Need to clarify what are they reviewing considering our last SSP was not endorsed. Suspect will be based on AIP. Julie Chandler will be doing this.
2. Community Consultation Update - Waiting for meeting with Architects to see what they require from community consultation and then we will plan according to context they indicate is important.

Finance Sub-Committee:

Sub-committee met prior to School Council meeting on August 23rd 2016. Evan read out minutes. Copies given to all members present. Purchasing Card Statements were sighted. The WPAC Purchasing card documents were sighted.

Motion: The Finance Sub-Committee minutes be accepted and the committee's recommendations be adopted.

Moved: Doug **Seconded:** Bernadette **Motion Carried:** Yes

Buildings and Grounds Sub-Committee:

Sub-committee met prior to School Council meeting on August 15th 2016
Evan read out minutes. Copy displayed on whiteboard and copies will be provided with these minutes.

Motion: The Building and Grounds Sub-Committee minutes be accepted and the committee's recommendations be adopted.
Moved: Bernadette **Seconded:** Kristy **Motion Carried:** Yes

Education and Policy Sub-Committee:

Sub-committee has met regularly prior to School Council meeting on 29th July, 2nd August, 8th August, 16th August, 18th August, 23rd August 2016
Copies available to view in folder for all members present.

Motion: The Education and Policy Sub-Committee minutes be accepted and the committee's recommendations be adopted.
Moved: Kristy **Seconded:** Glen **Motion Carried:** Yes

Correspondence:

Received: Parents, Carers and Community Club
Out: Nil

Motion to accept correspondence to be a true and accurate record.

Moved: **Second:** **Motion Carried:** Yes

Principal's Report:

Presented by Evan. Attached.

General Business:

Items, Discussions, Actions				
No.	Type	ITEM	Time	Action
1	Information	Capital Works Building Project	10	Architects have been appointed. Meeting with them on Friday with Melton Secondary Collage and architects to discuss education precinct possibility. Visits to Officer and Horsham SDS with Architects. Funds spent on essential repairs and maintenance is with done current funding.
2	Information	Victorian Registration and Qualifications Authority (VRQA) Child Safety Legislation Requirements	5	We are on track and have a plan to meet the requirements. Our school is in a good position at this stage and are Action: Breeanna to email policies as they become available so there is ample time to give feedback. If you require paper

	copies please notify her by return email.
3	<p>Decision</p> <p>Policy Ratification</p> <p>20</p>
<p>ahead in comparison with others.</p> <p>There will be additional policies distributed to members prior to the next meeting.</p> <p>Yard Duty OHS Volunteers Visitors Onsite Supervision SunSmart UV First Aid Asthma Anaphylaxis Student Wellbeing and Engagement MSS Statement of Values Child Safe Code of Conduct Mandatory Reporting Teaching and Learning ICT Mobile Phones</p>	<p>Motion: School Council endorse the Yard Duty Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council endorse the OH&S Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council Endorse the Volunteers Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council Endorse the Visitors Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council Endorse the OnSite Supervision Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council Endorse the SunSmart UV Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council Endorse the First Aid Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council Endorse the Asthma Policy Moved: Glen Seconded: Roseann</p>

				<p>Motion Carried: Yes</p> <p>Motion: School Council Endorse the Anaphylaxis Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council Endorse the Student Wellbeing and Engagement Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council Endorse the MSS Statement of Values Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council Endorse the Child Safe Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council Endorse the Code Of Conduct Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council Endorse the Mandatory Reporting Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council Endorse the Teaching and Learning Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: School Council Endorse the ICT Acceptable Use Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p>
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5	Decision	<p>Parents, Carers and Community Club (PCCC) Breakfast Club Request and Show Day Proposal</p>	10	<p>Breakfast Club Toaster Request Approached by Welfare Leader with request for toaster. Need to look at safety, volume and price. Initial quotes were only comparing two types. Evan requested more information and quotes and came back with variety of types and budget.</p> <p>Student Showcase Day and International Day of Disability Celebration will be on December 9th. There will be more planning and discussion regarding the day early in Term 4.</p>	<p>Motion: School Council Endorse the Mobile Phones Policy Moved: Glen Seconded: Roseann Motion Carried: Yes</p> <p>Motion: Toasters to be purchased from the school budget. \$210 for 3 toasters. Action: Evan to decide which Sub Program funds to come from and direct staff member to purchase. Moved: Doug Seconded: Bernadette Motion Carried: Yes</p> <p>Motion: Approval for the PCCC to run the Show Day in conjunction with Student Show Case Day. Moved: Jason Seconded: Glen Motion Carried: Yes</p>
6	Information	<p>Deb Ball/Country Club</p>	5	<p>Country Club approached the school to be the recipient of funds from their Kevin Sheedy raffle and Art Show. Glen, Cherrie and Michelle along with students Matt and Liz to accept the big cheque. Proceeds to go towards to debutante ball running costs raised approximately \$1200.</p> <p>Organising media coverage on the night to recognise the community's support for our school.</p> <p>Donations to be on a notification basis for School Council purposes.</p>	<p>Action: Donations to the school to be on a notification/awareness basis for School Council.</p>
7	Information	<p>Doug Bailey Resignation</p>		<p>Doug has informed Evan, Elle and other council members that he will be</p>	

				finishing his tenure as a Community Member of the council at the next meeting. We will be planning a more formal send off for him at our next meeting to recognise his wonderful 36 years of service with our school.	

Camps and Excursions:

VCAL Camp - 19th/20th October - Kyneton
 Blackwood Super Ride 2/3/4th November – Blackwood
 Andrea's Camp – 12-14th Sep – Blackwood
 Darcy's Camp 14-16th Sep – Blackwood
 Mustang Boys – Day 26th August - Blackwood

Parents, Carers and Community Club Report:

Presented by Kristy Mortimer. Attached.

Project Officer's Report:

Presented by Breeanna Guardabascio. Attached.

Next Meeting Information:

Agenda Items Deadline: 17th October 2016
 Next School Council Meeting: 25th October 2016 6pm
 Finance Sub-Committee Meeting: 25th October 2016 5pm
 Building and Grounds Sub-Committee Meeting: October 2016 4pm
 Education and Policy Sub-Committee Meeting: TBA

Meeting Closed: 7:35pm

Chairperson's Endorsement:

Position:	School Council President	Name:	Eleanora Gillard
Date:	25/10/16	Endorsement:	Eleanora Gillard