



*Confidence
to connect*

State Schools' Relief

Prep CSEF uniform package

Fact sheet for School Staff

What is State Schools' Relief?

The State Schools' Relief (SSR) was established in 1930 by a group of principals and teachers who identified that there was a need to support families with the cost of school uniforms. This continues today with the SSR providing families with school uniforms and footwear free of charge. For the first time SSR has received government funding so that it can help more families in need, and ensure no one is left behind. It is part of the government's broader commitment as the Education State to break the link between disadvantage and achievement.

SSR's Prep CSEF uniform package initiative

As part of the Victorian Government's funding for school uniforms, every Prep government school student who is a Camps, Sports and Excursion Fund (CSEF) recipient is eligible for a uniform pack.

Eligibility requirements for CSEF can be found at www.education.vic.gov.au/csef

What uniform support is provided?

SSR will provide:

- A basic windcheater and tracksuit pants
OR one of the following
- A bomber jacket, rugby top, hoodie or zip jacket

How can school staff make applications?

- Parents must apply for CSEF by the closing date listed at www.education.vic.gov.au/csef to be eligible.
- Primary schools are required to make applications to SSR on behalf of eligible parents at www.ssr.net.au/schools
- If schools are not already registered with SSR, or are unsure of the eligibility requirements, they should phone SSR on 8769 8400.
- Prep CSEF submissions must be selected on the drop down menu when completing an application.
- Schools are responsible for the collection and maintenance of CSEF records.
- Each application to SSR will be verified by the Department of Education and Training for CSEF eligibility.
- Applications not verified by the Department will be held by SSR and regularly checked for a change in eligibility until the deadline for CSEF applications. Any applications not verified by this time will expire unfulfilled.

Is the process different for school shops?

For schools that run their own uniform shop, the normal terms, conditions and process of invoicing and payments will apply. The school shop will invoice SSR. Please contact SSR for further details.

Terms and conditions

- Only CSEF recipients are eligible for the uniform packs.
- Each student is eligible for a single uniform pack.
- A voucher is dispatched electronically to the school, uniform shop or uniform supplier on approval. The school will provide the voucher to the parent/student to present at the uniform retailer (and not at SSR).
- The order is valid for 45 days from date of issue.
- Once expired, a new application must be lodged. Expired vouchers cannot be redeemed.
- Each voucher specifies the individual items funded by SSR.
- No change to the items can be made unless through the school.
- Changes made in store will not be honoured by SSR.
- The maximum voucher value is \$57 and any short fall will not be covered by SSR.
- The value of the voucher is a maximum value rather than an entitled amount. Should the value of the item be less than \$57 the difference will not be credit towards other items.

Can parents who are ineligible for the CSEF or who have children in other year levels receive assistance from SSR?

Yes. Applications for parents requiring financial assistance for uniforms, text books or shoes are encouraged via the regular SSR services – www.ssr.net.au/schools SSR only responds to requests from schools (not from parents directly).

More information

Parents: For CSEF application details please visit www.education.vic.gov.au/csef

Schools: For SSR applications please visit www.ssr.net.au/schools



Education
and Training

State Schools' Relief

Telephone: 03 8769 8400

Email: contact@ssr.net.au

Website: www.ssr.net.au