

Application for Transport Special Case Consideration


STUDENT DETAILS

Full name			
Residential address		Postcode	
Date of birth		Current year level	
SCHOOL DETAILS			
School name			
Distance using online mapping between residential address and school		Distance using online mapping between residential address and bus stop (where applicable)	
STUDENTS WITH DISABILITIES (if applicable)			
Is the student funded by the Program for Students with Disabilities (PSD)?	Yes/No	If yes, please state PSD funding level	
Does the student have any medical conditions? If yes, briefly detail:			

PARENT/GUARDIAN DETAILS

PRIMARY PARENT/GUARDIAN		SECONDARY PARENT/GUARDIAN	
Full name		Full name	
Relationship to student		Relationship to student	
Residential address	Same as above <input type="checkbox"/>	Residential address	Same as above <input type="checkbox"/>
	Other (please specify below) <input type="checkbox"/>		Other (please specify below) <input type="checkbox"/>
	Postcode		Postcode
Telephone		Telephone	
Work address		Work address	
	Postcode		Postcode
Do you hold a valid driver's licence?	Yes/No	Do you hold a valid driver's licence?	Yes/No

TO BE COMPLETED BY THE SCHOOL

SUBMITTER DETAILS			
Full name			
Position		Telephone	
Is the student attending their closest appropriate school (mainstream) or reside in the DTA (specialist)?			Yes/No
I confirm that the school has endorsed this application for special case consideration.			
Signature		Date	
REGIONAL APPROVAL			
 Special case applications must be endorsed by your DEECD region. Please attach evidence of regional office approval.			

REASON FOR APPLICATION

Please state your reasons for submitting an application for special case consideration. Applications that do not meet the guidelines on page 3 of this document will not be considered. Please indicate the type of transport assistance you are seeking (e.g. school bus, conveyance allowance). Continue on a separate page if necessary.



Please attach any supporting documentation to this application.

Guidelines for completing this application

It is assumed parents/guardians have exhausted all options with their school or coordinating school and submitting an application for special consideration is the last resort.

Parents/guardians must complete this application form in consultation with the school. The school must endorse the application on the first page. All government school applications should be endorsed by the school's regional office and evidence of endorsement attached. Applications that do not have school and regional approval cannot be considered.

Applications for transport special case consideration will only be considered in exceptional and compelling circumstances. Applications are **not** considered on the basis of:

- Financial circumstances of the family
- Relationship circumstances of the family
- Work related arrangements for parents/guardians
- Schooling arrangements for siblings of the student named in this application
- If the child attends a specialist school and resides outside the Designated Transport Area
- If the family has moved and the available transport options are different from those previously available/received
- If the family prefers another school to their closest because:
 - It is more convenient for the parents'/guardians' location of work
 - The parents/guardians believe it offers better educational opportunity
 - It is closer to preferred medical facilities or treating physicians
 - It is in an area where the family have social supports.

For further assistance in completing this application form, please contact the Student Transport Unit on **(03) 9637 2200** or email student.transport@edumail.vic.gov.au.

THIS APPLICATION MUST BE SUBMITTED ELECTRONICALLY TO

student.transport@edumail.vic.gov.au

Important information

- A student will not be granted access to transport support, and families should continue to make their own arrangements, until after the panel has met and considered the application.
- Special consideration approval applies to the student named in this application only. Sibling rights do not apply.
- Special consideration approval ceases if the student named in this application moves residential address, changes school or transport mode or if there is a significant change to the circumstances that affects the student's need for exceptional transport assistance.